



Hall Lane, Houghton-le-Spring, DH5 8DA

Telephone: 0191 5536523 Fax: 0191 5536525

Headteacher : Mr A. Bainbridge

January 2017

Dear Parent/Carer,

### **School Uniform**

The Governors and staff have been impressed how, as parents/carers, you have supported the school uniform and continued to help the children to look smart throughout the year. We have had an enormous amount of compliments about the uniform, especially from the general public when the children are on educational visits. As a school we have also had a huge reduction in lost property due to uniform being clearly named.

#### **New uniform supplier**

We have changed our uniform supplier and are now working with **Border Embroideries**. We have agreed an ordering process with them so you are able to order uniform all year round directly from them. I am sure you will agree this will be beneficial to all.

#### **How do I order uniform?**

Log on to the school website [www.bernardgilpin.com](http://www.bernardgilpin.com) and click the link called “Uniform” which will take you directly to our school page within Border Embroideries main site. There you will see all the items available along with prices and delivery dates and options.

If you do not have access to the internet, a paper copy of the order form can be obtained from the school office. Please note payment for purchasing uniform in this way must be by cheque made payable to “Border Embroideries”, cash cannot be accepted.

**FREE DELIVERY TO SCHOOL ONLINE ORDERS**

**Orders will now  
be received within  
20 working days  
guaranteed**



## School uniform requirements

May I take this opportunity to remind you of **our school uniform requirements**. Although garments are widely available, research in school over the last 3 years has shown that M&S garments are of high quality and durability.

<b>Main uniform:</b>	
Navy/Gold Trim Jumper <b>or</b> cardigan with school logo and child's name <b>Priced at £12.40 each</b>	Available from Border Embroideries only
School tie (standard or elasticated) <b>Priced at £3.00 each</b>	Available from Border Embroideries only
Navy P.E. bag with school logo <b>Priced at £4.92 each</b>	Available from Border Embroideries only
Navy book bag with school logo <b>Priced at £6.48 each</b>	Available from Border Embroideries only
<b>Optional:</b> navy stormproof coat with school logo <b>Prices from £18.60 each</b>	Available from Border Embroideries only
White short sleeved shirt/blouse (not Polo shirts)	Available from any high street suppliers e.g. M&S
Grey skirt/trousers	Available from any high street suppliers e.g. M&S
Grey socks/tights (white socks for girls in the summer)	Available from any high street suppliers e.g. M&S
Black school shoes	Available from any high street suppliers e.g. M&S
<b>P.E. kit:</b>	
Navy round neck plain sweatshirt <b>Prices from £8.65 each</b>	Available from Border Embroideries or other high street suppliers e.g. M&S
Navy plain jogging bottoms <b>Prices from £7.90 each</b>	Available from Border Embroideries or other high street suppliers e.g. M&S
Plain white round neck T-shirt <b>Prices from £4.70 each</b>	Available from Border Embroideries or other high street suppliers e.g. M&S
Navy cotton shorts/navy cotton skort <b>Prices from £4.45 (shorts)/£10.80 (skort) each</b>	Available from Border Embroideries or other high street suppliers e.g. M&S
Plimsoles/trainers	Available from any high street suppliers e.g. M&S

## **Labelling of uniform**

All jumpers and cardigans ordered via Border Embroideries will be embroidered with your child's name. **Please support us with naming all the items your child brings into school** to help us reduce the amount of lost property. **If items are named they can easily be returned to the child when misplaced.**

Thank you for your continuing to support the children in wearing the correct school uniform and ensuring the children look smart.

If you have any queries or concerns regarding the ordering process, please contact Jacqui Burnett, Office and Finance Manager.

I do hope you will continue to support the school and help the children look smart.

Thank you in advance for your support.

Yours sincerely,

Mr P. Iveson  
Deputy Headteacher  
Head of Pastoral Care